

Corner Counties Early Childhood Area Community Board Meeting

Tuesday, May 10, 2011 3:00 PM

Page County West Building

615 Northwest Road

Shenandoah, IA

Members Present: Kim Behrens/Chair; Marlene Bashaw; Paul Berning; Lois Jean Ellison; Mel Hurst; Margaret Johnson; Jill Travis and Jayne Wilson

Director Present: Pam Herzberg

Members Absent: Erin Smith

Public present: None

CALL TO ORDER

Chair, Kim Behrens called the meeting to order at 3:08 PM acknowledging that a quorum was present.

AGENDA APPROVAL

Kim asked for a motion to approve the agenda. Margaret Johnson moved that the agenda that was distributed in advance be approved as the agenda for this evening's meeting. Jayne Wilson seconded. Motion carried unanimously.

CHILD CARE PROVIDER SURVEY RESULTS

Pam had previously e-mailed and provided hard copies of the Child Care Provider Survey to present at this evening's meeting. Several in attendance mentioned that the results reflected that the child care home consultant was a valuable service for the child care provider.

3RD QUARTER REPORTS

Each of the Results Accountability Teams provided a report on their assigned reports they had reviewed. Margaret Johnson noted a concern in regard to the Fremont County Growing Strong Families report relating to the number of higher income families that are being served. Another concern was the amount of unexpended funds remaining to date. Kim Behrens noted a concern in regard to the Child Care Resource and Referral report and the large amount of unexpended funds as of this date. Paul Berning also noted his concern with only 51% of those funds being expended by March 31, 2011. Kim did state that the provider indicated on the report that 90-100% of their total allocation would be expended by June 30, 2011. Kim also noted that within the Child Care Nurse Consultant report some of the questions had not been answered. Pam will make sure Joan Gallagher is aware of the fact that she needs to have all questions completed by the end of the fiscal year. Lois Jean Ellison noted that the report from Grandma's House Day Care indicated there had not been any visits by a Child Care Consultant or Child Care Nurse Consultant. Pam stated she felt this had been incorrectly completed as she knew that both consultants had visited that particular center since July 1, 2011. Pam will send an e-mail to Julie Streitenberger/Director of Grandma's House to request clarification. Jayne Wilson noted that as of March 31, 2011 the Lied Public Library Clarinda had only expended 33.4% of the allocated \$500.00 for the Book Babies Program. Pam referred those in attendance to the updated program ledgers they had been given this evening that indicates as of today's date the Lied Public Library Clarinda had expended 95% of their allocation.

EARLY CHILDHOOD ADVISORY COMMITTEE UPDATE

Pam had included in this evening's packet a copy of the April 5, 2011 Early Childhood Advisory Committee meeting minutes and provided a brief verbal overview.

FAMILY SUPPORT COLLABORATIVE UPDATE

The minutes from the May 9, 2011 Family Support Collaborative meeting were included in this evening's packet. Pam stated that she had asked PJ West, Janet (Gartin) Horras' assistant, to attend each of these meetings up until the time the advisory team of Partners 4 Families and the Central Intake site was up and operating. PJ agreed to do so. Pam also provided a copy of the DRAFT version of the Memorandum of Agreement that PJ West, Kathleen Keefer and Joel Dirks had developed stating that each entity was taking this back to their Director and/or Board for them to review. The next Family Support Collaborative meeting is scheduled for Monday, June 13, 2011 at 10:00 AM at the Corner Counties office in Clarinda.

APRIL NEWSPAPER INSERT

Pam brought copies of the recent "Corner Counties Early Childhood Area Family Resource Guide" to the meeting to share with the Board members and provided enough copies for each of them to take and distribute if they chose to do so. Everyone in attendance was pleased with this year's guide.

REVIEW AND RECOMMENDATIONS FOR SFY'12 PROPOSALS

Pam had mailed packets to Board members on Monday, May 2, 2011 that contained a copy of each proposal that had been submitted, an evaluation worksheet, a document entitled "Summary of Proposals for SFY'12", copies of Tool G(A) and (B) and several budget options. Board members had had one week to review the materials in preparation for this evening's meeting. Pam had also reviewed the proposals and had sought out answers to questions that she felt the Board members may have prior to making their evaluation and recommendation. Pam provided the requested information that she had received to the Board members via e-mail on Wednesday, May 4, 2011. Board members went through each referral as a group at this evening's meeting sharing any comments they had noted in regard to each particular proposal and stated how they ranked each particular proposal. As the Board determined whether or not to fund a proposal they determined how much they felt they could fund the project. Pam recorded all information and will put a summary document together for the Board to present at the May 24, 2011 Board meeting as an action item.

Jill Travis joined the meeting at 5:05 PM at which time the Board was half-way through the proposals.

ADJOURNMENT

Margaret Johnson moved to adjourn the meeting. Jayne Wilson seconded. Motion carried unanimously. The meeting was adjourned at 5:39 PM. The next Board meeting is scheduled for May 24, 2011 at 5:30 PM at the Page County West Building in Shenandoah. There are 10 oral reports that will be provided at 4:30 PM that afternoon, at the same location for those members that can be present at that time.

Respectfully submitted,
Pam Herzberg
Corner Counties Early Childhood Director